

Jefferson County Historic  
Sites Preservation Commission

Minutes

July 25, 2013

Time: 6:30 pm

Commission Members: John Molinaro, Chair; Larry Cole, Vice-Chair; Kathleen Woodbury, Secretary; Cindy Arbiture, Robert Birmingham, James Levy, Jessie Powers

1. Meeting was called to order at 6:38 pm by Chair John Molinaro
2. Roll call: Members present: John Molinaro, Kathleen Woodbury, Cindy Arbiture, James Levy, Bob Birmingham. Absent: Jessie Powers, Larry Cole
3. Open Meeting Compliance: OK.
4. Agenda as written.
5. Minutes of June 27, 2013 meeting approved by motion by James, seconded by Cindy.
6. Communication – Received a flyer for Wisconsin Historical Society's Local History and Historic Preservation Conference in Wisconsin Rapids October 11 & 12.
7. A property owner, Dan, owns a school house in Waterloo – had questions regarding the National Register, etc. He is using it as a rental so it would be considered commercial.
8. Jennifer Lehrke from Legacy Architecture presented the 2013 Survey encompassing the SW quadrant of Jefferson County.
9. Discussion about creating a plaque or certificate for property owners who qualify as a Jefferson County Historic Landmark. It was agreed that a framed certificate would be presented to the owner and they could purchase a plaque if they so desire.
10. At 8:27pm we went into closed session to discuss the 2014 survey contract. It was agreed the contract would be awarded to Legacy, but John would check with Joe DeRose to see if we could hold back \$500 for printing costs.
11. Came out of closed session at 8:43pm, offered the contract to Jennifer Lehrke of Legacy, requesting the \$500 holdback for printing if ok'd by Joe DeRose. She stated that the last survey costs came to \$35K, but would accept the \$24,500, if Joe ok's the holdback. The commission gave John permission to negotiate the amount of the holdback. If Joe does not ok it the full amount of \$25K would be paid to Legacy. This amount does include a National Register application for one property owner.
12. Next meeting August 22<sup>nd</sup>
13. Designing certificate for Jefferson County Historic Landmark properties; continue assisting home owners with questions.
14. James moved to adjourn at 8:47, seconded by Cindy.